



APPLICATION FOR EMPLOYMENT

PERSONAL INFORMATION:

Date: _____

Name: _____
Last First Middle

Email Address: _____

Phone Number: _____
Home/Cell

Address: _____
Street Apartment #
City State Zip code

Referred By: _____

EMPLOYMENT DESIRED

Position: _____

What are your salary expectations? _____ What days and hours are you willing to work? _____

Are you employed now? _____ If so, who is your current employer? _____

How did you hear about this position? _____

Please list any friends or relatives working for Saarman: _____

If your application is considered favorably, when are you available to start? _____

Work desired?: full-time part-time

If part-time, specify days and hours: _____

Have you ever worked for Saarman Construction Ltd.? _____



If so, when? _____

Have you ever *applied* to Saarman Construction Ltd.? _____

If so, when? _____

CRAFT EXPERIENCE

- Foundations Framing Finish Casework
- Hardwood Flooring Painting Plumbing Electrical
- Sheetmetal HVAC Tile Roofing
- Steel Studs Sheet Rock
- Other

EQUIPMENT EXPERIENCE

	Skilled In Use	Own
Basic Tool Bag, Square and Level	<input type="checkbox"/>	<input type="checkbox"/>
Circular Saw	<input type="checkbox"/>	<input type="checkbox"/>
Sawzall	<input type="checkbox"/>	<input type="checkbox"/>
Jig Saw	<input type="checkbox"/>	<input type="checkbox"/>
Saw Buck	<input type="checkbox"/>	<input type="checkbox"/>
Power Miter Saw	<input type="checkbox"/>	<input type="checkbox"/>
Drill	<input type="checkbox"/>	<input type="checkbox"/>
Screw Gun	<input type="checkbox"/>	<input type="checkbox"/>
Router	<input type="checkbox"/>	<input type="checkbox"/>
Power Planner	<input type="checkbox"/>	<input type="checkbox"/>
Table Saw	<input type="checkbox"/>	<input type="checkbox"/>
Belt Sander	<input type="checkbox"/>	<input type="checkbox"/>
Other:	<input type="checkbox"/>	<input type="checkbox"/>
Other:	<input type="checkbox"/>	<input type="checkbox"/>

EDUCATION AND SKILLS

Check the boxes that reflect education you completed:

- High School Graduate or GED Some College / College



SAARMAN CONSTRUCTION, LTD

School: _____ Field of Study: _____

Trade or Business School

School: _____ Field of Study: _____

Can you furnish records of completion of schools and/or courses as indicated above?

Yes No

List any certificates or licenses you hold that may help qualify you for employment: _____

List any job-related *professional* or *technical* organizations to which you belong: _____

U.S. Military or Naval Service? Yes No

DRIVER'S LICENSE INFORMATION

State: _____ Number: _____ Expiration Date: _____

GENERAL INFORMATION

1.) What are your career goals for the next five years?	2.) What would your last manager/supervisor say about your job performance?
3.) What has been your favorite/most interesting job?	4.) What made it enjoyable/interesting?
5.) What job have you disliked the most?	6.) Why did you dislike it?

Are you able to attend work on a regular basis and arrive at work on time? No Yes

If employed by Saarman Construction Ltd., will you continue working for any other employer?

No Yes Name of Employer: _____



REFERENCES

List below the names of three people, not related to you, who you have known at least one year.

	Name	Phone	Company	Years Acquainted
1.				
2.				
3.				

EMERGENCY CONTACT

In case of emergency notify:

Name: _____ Phone Number: _____

FORMER EMPLOYERS

List below all employers from the past 10 years (listing the most recent first):

Month & Year	Name, Address & Telephone of Employer	Position	Reason for Leaving
From _____ To _____			
From _____ To _____			
From _____ To _____			
From _____ To _____			
From _____ To _____			
From _____ To _____			
From _____ To _____			



ACKNOWLEDGMENT

I understand and acknowledge the following:

1. I authorize investigation of all statements contained in this application and any supporting documents. I authorize the Company to secure information about my experience from former employers, educational institutions, government agencies, or any references I have provided, and for those parties to provide information concerning my experience, and I hereby release all parties from any liability arising from such investigation.
2. If I am offered employment, I will, as a condition of employment, be required to authorize Saarman to investigate my DMV record, criminal record, and consumer credit history.
3. If I am offered employment, I will, as a condition of employment, furnish proof that I am over 18 years of age.
4. If I am employed, any false statement, misrepresentation, or omission of facts on this application or on any supporting documents, regardless of when discovered to be false, will result in my immediate dismissal.
5. I will be required to possess a current and valid California driver's license and be insurable if my job requires me to drive in the course of my work.
6. I understand that any offer of employment may be contingent upon my passing a job-related physical examination, performed by a health care provider selected by the Company. I understand that the Company may require me to submit to a physical examination at any time during my employment, to the extent permitted by law.
7. I understand that the Company reserves the right to require me to submit to drug and alcohol screens and/or testing prior to employment and during my employment, to the extent permitted by law.
8. I agree that, if I am offered employment, I will be required to conform to the rules and regulations of the Company.
9. I agree that, if I am offered a position, it will be offered on condition that my employment shall be at will and for no definite period, and that my employment may be terminated at any time with or without cause and with or without prior notice. I understand that, except for the President of the Company, no supervisor or manager may alter or amend the above conditions. Only the President of the Company has authority to enter into any agreement for employment for any specified period of time or to make any agreement contrary to the foregoing.
10. I agree that, if I am offered a position, it will be offered on condition that my employment shall be at will and for no definite period, and that my employment may be terminated at any time with or without cause and with or without prior notice. I understand that, except for the President of the Company, no supervisor or manager may alter or amend my status as an at will employee or the conditions of my at will employment. Only the President of the Company has authority to enter into any agreement for employment for any specified period of time or to make any agreement contrary to the foregoing.
11. My signature below certifies that I have read, understood, and agree to the foregoing and to the best of my knowledge and belief, the information on the application form is true and correct.
12. I have checked this box to indicate that I wish to receive a copy of any consumer credit report that is used in connection with my application for employment.

Signature: _____ Date: _____

Saarman Construction Ltd.'s policy is to fill every position without regard to race, color, gender, gender identity, religion, creed, sex, pregnancy, marital status, age, national origin or ancestry, citizenship status, physical or mental disability, medical condition (including genetic characteristics), HIV/AIDS status, military or veteran status, sexual orientation, physical appearance or any other basis protected by federal, state or local law. Saarman Construction Ltd. is an equal opportunity employer and selects employees on the basis of ability, experience, training, and character. Please contact the President of Saarman Construction Ltd. if you have any questions or complaints regarding this policy.
